

VISITATION CONTEST

CONTEST PERIOD: April 1 through March 31

PURPOSE: to encourage friendship and the exchange of ideas among Lions, Lioness and LEO Clubs.

DEFINITIONS:

1. **VISITATION** - a visit to a Lions, Lioness or LEO Club in which the member is present for the major portion of the meeting or other club activity.
2. **OFFICIAL VISITATION** - attendance at another club's meeting, social, project or fund raiser by a minimum of three (3) members, or 10% of the membership of the visiting club as shown on the previous month's MMR, whichever is greater. **Qualification for Club Visitation Awards and Top Club Contest points must consist entirely of Official Visitations.**
3. **UNOFFICIAL VISITATION** - a visit by less than 10% of the club membership.
4. **ROUND TAIL AWARD** - Nine visitations to Lions or Lioness Clubs in the zone or region with each club visited at least twice, but no more than three times. For zones with less than four clubs, other club visitations may be substituted.
5. **SHORT TAIL AWARD** - Fifteen visitations to Lions or Lioness Clubs in the region with each club visited at least once, but no more than two times. One substitution of a club outside the region may be counted.
6. **LONG TAIL AWARD** - Visitations to 40 different Lions or Lioness Clubs to include all the Lions Clubs in the Region. One substitution will be permitted for the Clubs within the Region. Visitations to other Districts may be counted for the additional visitations, but no more than six such visitations can be used. LEO Clubs in the District may be substituted for three additional visitations. Total substitutions may not exceed nine.
7. **ROAMIN' LION AWARD**- Visitations to 15 different Lions, Lioness or LEO Clubs outside of District 4-C5. Individual credit for this award may accumulate for 3 years. Five substitutions will be permitted for attending another District, Multiple District or Int'l Convention or Leadership Forum.

OFFICIAL POINT SYSTEM:

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| 1. Visit to a Club less than 25 miles..... | 1 point |
| 2. Visit to a Club less than 50 miles..... | 2 points |
| 3. Visit to a Club 50 miles or more..... | 5 points |
| 4. Club Official Visit less than 25 miles..... | 10 points |
| 5. Club Official Visit less than 50 miles..... | 20 points |
| 6. Club Official Visit 50 miles or more..... | 50 points |

One-way mileage from the visiting club's meeting place to the host club's meeting place will be used to calculate point value in the table above.

REPORTING: Club secretaries will issue Visitation Records to each member for recording visitations. The club president or the club visitation chairperson will maintain the Visitation Record for his or her club. Visitations made during the month should be reported to the club secretary, **before the 20th of each month**, to ensure inclusion in the Activity Report.

The completed individual visitation record, certified by the club secretary, must be submitted to the District Visitation Chairperson **no later than April 8th**.

CLUB AWARDS: First, second and third place awards for Lions Clubs and first place for Lioness and LEO Clubs will be recognized.

PROTOCOL:

1. Contact the host club president or secretary, at least 48 hours in advance of the intended visitation, advising them of the date of visitation and the number in your party. Individuals may visit spontaneously, without notification. However, the meeting place of the club should be verified.
2. Bells and gavels are the only items subject to borrowing, and then only between the opening and closing of a regular meeting, as provided in Article IV of the District Constitution and By-Laws. The borrowing club must sign a receipt for the bell or gavel if it is to be removed from the host club's meeting place.

SPECIAL NOTES:

1. Only one visitation to the same club in the same month may be counted.
2. Joint meetings may be counted as a visitation to all the clubs with 3 or more members attending. Only one joint meeting may be counted during the year. Region or District meetings, activities, socials, or projects and Student Speaker Contests, at any level, may **not** be used as joint meetings. Joint meetings will **not** count toward any Club Visitation or Top Club Contest Awards.
3. In computing members required, round off 10% of the club membership (i.e. 36 requires 4). Minimum is 3 members.
4. Award qualification requirements for LEO members are established by the LEO Coordinating Committee.

You may use the Club Visitation Record provided on the WEB Site for Submittal.